**Candidate Cover Sheet for Promotion & Tenure Recommendation**

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| **Candidate Information** | |
| Full Name: | College: |
| Current Rank: | Primary Department: |
| Secondary Appointments (e.g., Interdepartmental Program): | |
| Highest Degree Earned and Field: | |
| Institution and Year Highest Degree Conferred: | |
| Date of First Hire at Iowa State: | Start Date of Tenure-eligible Rank: |
| Date of Last Promotion (if applicable): |  |
| Formal appointment in Extension and Outreach?  Yes  No | |
| Granted an extension of the tenure clock?  Yes  No  If yes, how many years?  One year  Two years  Three years  *\* Reminder: Do not indicate nature or reason for the tenure-clock extension(s).* | |
| Granted credit toward tenure?  Yes  No  If yes, please indicate how many years of credit were granted? | |

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| **Promotion and Tenure Review** |
| Action being considered:  Tenure and promotion to associate professor  Tenure as associate professor  Promotion to professor |
| Is this a mandatory review?  Yes  No |

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| **For Department Chairs** |
| I have reviewed the candidate information. It is factual and accurate to my knowledge. Any errors have been corrected in this final version.  Department chair signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

Website: https://www.prUpdated Ju 2021

*Updated June 2024*