

ACADEMIC PROGRAM ASSESSMENT

IOWA STATE UNIVERSITY
Office of the Senior Vice President and Provost

Instructions for Using the Curriculum Map Template

ALWAYS enter information into the “Full Map” tab. This information will be copied to the other tabs if you want to “filter” to each level of learning outcome.

- **Top Left:** Fill in the chart with your academic program information.
- **Course Column:** Enter the course designator, number, and a brief title (e.g. ENGL 1500-Crit Thinking & Comm).
 - Enter all courses needed to graduate, including those from other departments, as each course in your program should serve a learning outcome.
- **Credits Column:** Enter the number of credits for the course.
- **Required Course or Program Elective:** Use the drop-down to select the appropriate category.
 - “REQ”(Required) is any course all students must take.
 - “P ELECT”(Program Elective) would be for any course in a list of options for students.
- **University Learning Outcomes:** Already listed, do not change.
- **College Learning Outcomes:** Enter one outcome per column, if applicable.
- **Program Learning Outcomes:** Enter one outcome per column.

Using the directions outlined below, indicate which learning outcomes each course meets using a three-tiered approach. Each number describes the level of understanding/mastery that an undergraduate student would achieve towards the respective outcome.

For example:

- Enter a “1” for courses that represent a beginning/introduction to the outcome.
- Enter a “2” for courses that lead to an intermediate level of student understanding of the outcome.
- Enter a “3” for courses that allow students to demonstrate advanced/expert mastery of the outcome.

Send completed Curriculum Maps to Kelsey Gillen, Director of Academic Quality and Undergraduate Education, kmgillen@iastate.edu.

Update and re-submit Curriculum Maps each time your curriculum or Program Learning Outcomes change.